

**REQUEST FOR PERMISSION TO PERFORM MINOR ALTERATION, MODIFICATION, IMPROVEMENT
OR REPAIR**

Dated: _____, 200__

Board of Managers
260 West Broadway Condominium
C/o Orsid Realty Corp., Managing Agent
260 West Broadway
New York, N.Y. 10025

Re: 260 West Broadway, Apt. _____

Pursuant to Article V, Section 14 of the Condominium by-laws, I hereby request permission to make the alteration, modification, improvement and/or repair more fully described on the attached document (hereafter referred to as "the Work") in the above Unit. I hereby represent that the Work contemplated does not involve a Major Work as such term is used and defined in the Rules and Regulations of 260 West Broadway Condominium and the Alteration, Modification, Improvement and Repair Policies and Procedures of the 260 West Broadway Condominium.

1. In the event I employ contractors, before any portion of the Work is begun, I hereby agree:

(i) To provide you with copies of every agreement made with contractors, subcontractors and suppliers, including drawing or scope of Work.

(ii) Certificates of Insurance naming the Unit Owner, Condominium and Managing Agent as additional parties insured must always be supplied by the Contractor prior to commencing any Work, and such insurance must remain in effect at all times until the project is completed. Unit owner will ensure that the contractor hired to perform the proposed alterations obtains the following insurance coverage: (a) \$1,000,000 comprehensive liability; (b) \$1,000,000 property damage liability; and (c) workmen's compensation and employee's liability insurance covering all employees of the contractor and any subcontractor. These Certificates shall be delivered to the Managing Agent before any portion of the Work is commenced.

2. It is understood that I assume all risks of damage to the Building, its common areas, and to the persons and property in the Building, which may result from the Work being performed.

3. I hereby indemnify you, the managing agent and other tenants and unit owners of the Building for any damages suffered to personal property as a result of the Work performed whether or not caused by negligence, and to reimburse you and your managing agent for any expense, including attorneys' fees and disbursements, incurred as a result of the Work.

4. All Work performed shall be in accordance with the Alteration, Modification, Improvement and Repair Policies and Procedures of 260 West Broadway Condominium as to hours of Work, noise, discarding of refuse, use of elevators, and all other rules regarding the Work.

5. I recognize that by granting consent to the Work, you do not profess to express any opinion as to the feasibility of the Work, nor to the fact that the Work does not constitute Major Work which would require more extensive review and approval.

6. I agree that a \$1,000 refundable deposit is required before the Work can begin, which may be applied by you against any liability I have to you arising out of or in connection with the Work. I acknowledge that inspection of the completed Work by Management will be required before any unapplied portion of this deposit is refunded.

7. This agreement may not be changed orally.

Very Truly Yours,

Date by which Work will be completed

Owner

Owner

PERMISSION GRANTED this ____ day of _____, 200__.
The 260 West Broadway Condominium
By: Orsid Realty Corp., its Managing Agent

By: _____